Date: 10/31/16

Agenda: Advisor Meeting

Length: ~ 60 minutes

Room: M204 Norlin Library

Advisor: Trevor DiMartino

Presentation / Database Sprint Meeting

* Stand Up (Lead by Ryan) ~ 10 Minutes
  + Go around the room. Each team member talks about what they’ve worked on since the sponsor meeting. What they plan to do this week. And if they have any roadblocks.
  + Housekeeping with Trevor. Class related mumbo jumbo.
* Practice Presentation (Lead by Everyone) ~ 30 Minutes
  + A stand up practice presentation
  + Each team member speaks according to their assigned slide
  + Make adjustments to presentation as needed
  + Comments from Trevor
* Database Sprint Current Progress (Lead by Ryan) ~ 20 Minutes
  + How’s the database sprint coming along?
  + What’s Jira look like?
  + Who needs help? Any roadblocks?
  + Are we going to finish in a week?